



AMERICAN  
UNIVERSITY  
OF BEIRUT

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## OFFICE OF THE VP FOR ADMINISTRATION

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October 4, 2024

Dear colleagues,

I hope my message finds you and your loved ones safe and well. With all the challenges we are facing, I take this opportunity to express my deepest gratitude to AUB and AUBMC staff who continue to fulfill their duties in serving the community. We are especially grateful to the protection team for keeping us safe and the physical plant teams, specifically the power plant for keeping the lights on.

As [communicated by President Khuri earlier today](#), we remain committed to upholding our mission and continuing to educate, heal, and serve to the best of our abilities, while prioritizing safety and providing support to those who need it most among our community. It is crucial for the university to continue operations and this message provides some guidance for the coming period. We know that the situation is volatile and what applies next week might not apply the following one, so we will continue to communicate with you to provide updates as we monitor the situation.

As of next week, the campus will be open for staff, faculty, and students and your presence is crucial for sustaining the operations of the university in these most difficult of times. To ensure your safety, work schedules will be modified so that those who need to make it home earlier can do so. For those staff who have opted to relocate to safer areas in Lebanon or were obligated to travel abroad with family members, please ensure that you coordinate with your supervisors, follow up on your work deliverables, and make every effort to be reachable by phone or email. Here, we

count on department heads and supervisors to maintain continuity of operations in their areas.

Especially during times like these, connecting with colleagues and friends at work is beneficial for our wellbeing, so hopefully you will be able to continue to do that. Together we have been through thick and thin, and we must remain united through this latest series of challenges. We depend on you for the continuation of operations and we know that our trust is in the right place.

From our hearts, we thank you for all that you do. May God protect you and your families, our AUB, and our Lebanon.

Take care and stay safe,

Mary Jaber Nachar  
Vice President for Administration and Chief of Staff

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